



UPPSALA
UNIVERSITET

GOTLAND 2018/21

Support for internationalisation at Campus Gotland

Project Directives

23/08/2018

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1 Background and purpose

Campus Gotland shall be developed as an international education and research environment. A small number of international one- and two-year master's programmes are offered here and since autumn 2016, the university's three first international bachelor's programmes in the subject of game design. In 2018, several new programmes were established targeted at international students at the bachelor's and one- and two-year master's level. Through this, the number of international students is expected to increase sharply at all levels in the next few years and may account for around 20% of the student population on campus (full time equivalent students). In the action plan for UU-CG for 2017-2021, the following action areas are listed:

Action 1: Campus Gotland shall be developed as an international environment and meeting place. A programme for activities and education to strengthen the staff in their mission to work in an international environment shall be worked out. The support of faculties and departments to arrange international conferences and meetings shall be developed.

Action 2: A special project is given the assignment of identifying and proposing measures for adequate support to international students, before, during and after the education.

Action 3: To increase the internationalisation of education and research, the number of international teachers and researchers shall increase at Campus Gotland. Measures that aim to stimulate departments to hire international visiting research fellows/teachers shall be identified and carried out.

We are growing and Campus Gotland is attracting more and more students and teachers from around the world. We need to identify how the support services should be organised to facilitate incoming and outgoing students and staff, and to make Campus Gotland suitable as an international meeting place. This is to contribute to internationally competitive education and research at Campus Gotland and strengthen the collaboration with Region Gotland and other actors in international contexts.

2 Objectives

2.1 Targets

Campus Gotland, in collaboration with regional actors, offers an international academic environment where students and staff can study, teach and conducting research on equal terms, regardless of their country of origin. The operational support is just as competent in providing students, staff and visitors service in Swedish as in English in their respective areas of expertise.

2.2 Overall project objectives

The work is divided into four subprojects and expected results are listed as overall objectives for the respective project.

2.2.1 Subprojects: From admission to welcome

- Map the student's path from admission to welcome at Campus Gotland, propose improvements based on the student's perspective and implement decided changes.

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- Map and clarify Campus Gotland's part in the university's communication to international students, at various organisational levels, propose improvements based on the student's perspective and implement decided changes.
- Map and clarify responsibilities and the division of work for Campus Gotland students with a housing guarantee.
- Identify and illustrate prioritised areas of improvement that can facilitate international students' contacts with local authorities and other relevant actors on Gotland.

Subproject manager: Annika Jörnemark

Project team: Maria Ljungqvist, Dag Lanestedt, Lovisa Eiríksdóttir

2.2.2 Subprojects: Education administration and student support

- Mapping the course offering in English and identifying current and future needs for course offerings in English for elective semesters in the international programmes at Campus Gotland.
- Implementing procedures to monitor planning of the course offering in English that illustrate the options for international students, incoming and outgoing, and coordinating common needs.
- Coordinating support for programme coordinators or the equivalent with regard to mobility windows for study abroad.
- Identifying and proposing what support functions and activities we should offer for international students. And possible reinforcement needs.
- Identifying Rindi's role and clarifying the interface between Rindi and Campus Gotland with regard to support and communication to students.

Subproject manager: Christer Waldenström

Project team: Jonathan Schalk, Sara Utas Vestling, Micaela Janatuinen

2.2.3 Subprojects: Workplace language, culture and identity

- Implementing the university's communication to internationals language policy based on the conditions at Campus Gotland.
- Prioritising international and intercultural skills development in development discussions.
- Developing inspirational materials for international skills development.
- Mapping needs for educational support to make use of international perspectives in courses.
- Overhaul of the sign programme at Campus Gotland with proposals of measures and implementation.
- Identifying and proposing what support employees need to arrange international conferences and meetings at Campus Gotland.

Subproject manager: Stefan Myrgård

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2.2.4 Subprojects: Recruitment of international staff

- Adapting existing documentation for the recruitment of international staff to Campus Gotland and implementing it on the Employee Portal.
- Developing an introduction programme for international staff to Campus Gotland and Gotland.

Subproject manager: HR-employees as per later decisions. Project start around 1 November.

3 Project organisation

Project principal

Therése Iveby Gardell, Division Head, Division of Common Service and Administration

Steering Committee

Chairperson: Therése Iveby Gardell

Members: Olle Jansson, Adviser to the Vice-Chancellor for Campus Gotland
Tord Berglund, Unit Head, Common Service – Campus Gotland
Erika Dabhilkar, Unit Head, International Office, Student Division
Emma Prowse, Lecturer, Department of Game Design
Micaela Janatuinen, Chairperson of the Student Union Rindi

Secretary at the steering committee meetings: Christina Wessman Engberg

Project manager: Annika Jörnemark, International Administrator, Common Service
– Campus Gotland

A reference group is linked to the project organisation with students in consultation with Rindi as a resource for all subprojects.

Staff at Campus Gotland shall be provided the opportunity to submit comments and be involved in the work.

4 Conditions and delimitations in the project

The project will be focused on issues that concern how the operational support at Campus Gotland can contribute to desired targets being achieved. The project comprises the preparation of proposals for improved/new procedures and approaches for the respective subproject, as well as proposals on implementation. The proposals and ideas that come out of the project are prepared in close dialogue with the affected departments and department heads where relevant.

5 Risks and opportunities in the project

Each subproject should conduct a risk and opportunities assessment for their detailed area.

In general, with regard to risks, it can be mentioned that:

- Excessively high work loads can arise for individual employees due to the project's high level of ambition,
- It may be hard to incorporate the student perspective to the desired scope depending on how we succeed in engaging students in subprojects and in the planned reference group, respectively,

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- It may be hard in the project period or its short term to have time to implement and establish a base for all of the project's results and achieve the targets, especially with regard to the areas that may require changes in culture and approaches,
- Any communication support for the project is not yet allocated.

With regard to opportunities, it should be mentioned that:

- Great interest and drive for the project from both the university leadership and among employees at Campus Gotland,
- Interest from students in contributing to the work,
- Resources in the form of financial support and staff is allocated to the project and may possibly be expanded when necessary.

6 Budget

The salary costs for a subproject manager (Stefan Myrgård) and the people participating in working groups for the respective subproject are financed with funding for the project, from agency capital (transferred from Gotland University).

Stefan Myrgård is estimated to work 50% of full time with the project during one year. For teachers/doctoral students who are a part of working groups, the respective department is reimbursed by agreement (approx. 5-15% of full time) and student representatives are compensated with an hourly remuneration for meetings/equivalent through project funding. If the assignment entails travel, it is also financed through project funding.

Budget: SEK 500,000

The chairperson of the steering committee has a mandate to make decisions on changes within the budget.

7 Timetable

3 September 2018 - 2 September 2019.

8 Handover

Continuous reporting to the Planning Council is planned during the project period.

A final report including proposed decisions and rooting responsibility will be handed over to the Planning Council in September 2019. The final report shall also contain proposals on follow-up of the targets.